

Adv. Oral	English Name		Student ID														
	Name (Chinese Characters)		Name (hanyu pinyin):														
Email: _____ @ _____			Hand or home phone: _____														
Lab phone number: _____			MSN/Chat/Messenger ID: _____														
Birthplace: _____		city village countryside	Birth date (Year/month/day)														
E d u c a t i o n	High School: _____		City: _____														
	University: _____		Dept: _____														
	Research Supervisor: _____		Dept: _____														
Professional Interests: _____			Personal interests, hobbies, sports: _____														
Reason to enroll in this class: _____																	
Person admired (with reason): _____																	
Classroom attendance and participation. (DO NOT WRITE BELOW THIS LINE -- OFFICE USE ONLY)																	
1	A	2	A	3	A	4	A	5	A	6	A	7	A	8	A	9	A
H	+/-	H	+/-	H	+/-	H	+/-	H	+/-	H	+/-	H	+/-	H	+/-	H	+/-

CG raw total:		CG scaled total	/15
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http://rc.xiaotu.com		poor	avg	excel			
http:// XTOP .xiaotu.com		0	1	2	3	4	5
WRT	Abstract						
	Viewgraphs						
Subtotal:							2
CP	Content(Original/Appropriate)						
	Presentation Flow, Clear logic						
Subtotal:							2
TIME	(between 11 ~ 12')	±3'	±2'	±1.5'	±1'	±15"	±0"
GP (Grammar + Pronunciation)							
FC	No Stumbling						
	Good Sentence Flow						
	Can be heard clearly						
	Make eye contact (not read)						
Subtotal:							4
ADV	No Apologizing						
	Natural Body Movement						
	Erect Posture						
	Modulated Volume						
	Tone (Friendly/Sincere)						
	Avoids fillers/verbal ticks						
Reads the Audience							
Subtotal:							7
OTH	On-time Submission (OS)						
	i.e. Late submissions receive 0 (OS= +2)						
	Audience Behavior (AB)						
	i.e. quietly listen, ask questions (-4 < AB < +4)						
Number of Sessions Attended (SA)							
i.e. if attend all sessions full points (SA < +4)							
Chairman Bonus (CB)							
i.e. reward for chairing a session (0 < CB < +6)							
SA	(If attend <4 sessions, total set to zero, else 1)						

XTOP Total = SA*(WRT+CP+TIME+GP+FC+ADV+OTH) =	/35
Total (CG +XTOP):	/50